



Deutscher Akademischer Austauschdienst  
Servicio Alemán de Intercambio Académico

DAAD Office Mexico

Dear Program Coordinators,

The DAAD Office in Mexico, in collaboration with the Mexican National Council for Science and Technology (CONACYT), offers full scholarships for Mexican students for complete master's degrees or PhD's at German universities. With more than 100 scholarship holders each year, the co-financed program CONACYT-DAAD is one of the largest ones offered by the DAAD in Latin America as well as one of the most important elements within the German-Mexican academic collaboration.

A special characteristic of this very successful scholarship program (which already granted more than 900 students over the last 16 years the opportunity to receive a German university degree) is its early deadline: The candidates have to upload their complete application by mid-April, in order to start their studies in September or October of the same year (winter semester). A complete application includes the binding letter of acceptance issued by their German host university. Due to the legal structure of this scholarship program, it is unfortunately impossible to postpone the deadline to a later date.

According to our experience, some German universities issue a binding acceptance letter already before mid-April for the upcoming winter term. However, the DAAD Office has been informed that many German universities carry out their regular admission processes from May to June for the following winter semester. In consequence, those dates do not coincide with the application deadline of the CONACYT-DAAD-program.

Fortunately, CONACYT also accepts a non-binding pre-acceptance letter issued by the German host university of choice before their respective application deadline. Concerning the non-binding pre-acceptance letter, we would kindly like to ask you for your support on this matter.

The non-binding pre-acceptance letter is a document issued in English by the German host university. It should contain the following information:

- Confirmation that the German university received the complete application and the candidate fulfills the formal application requirements
- Confirmation of general eligibility of the candidate
- Dates of the official admission process of the specific career (application deadline, admission process and publication of admission results)
- Additionally a short personal statement concerning the actual possibilities for the candidate of being admitted at your university during the official admission process can be an advantage for the candidate

A non-binding pre-acceptance letter allows the candidate to be included in the selection process of the scholarship program CONACyT-DAAD. We have had very good experiences with the described procedure and the number of refusal letters issued by respective german host universities at a later point of time is relatively low. Hence, a letter of refusal towards the student implies not only that their enrollment at the german university will not be granted, it also implies the loss of the CONACyT-DAAD scholarship. Due to the tight time frame, a replacement with another candidate for the scholarship is not possible.

We make this letter available during the application process of the scholarship program CONACyT-DAAD, so candidates can request the described non-binding pre-acceptance letter at german universities if necessary.

The document is available for download in german and english language on our website [www.daad.mx](http://www.daad.mx).

We would like to thank you in advance for your support on this matter.

With best regards,

DAAD Office Mexico